

Toolbox Talk

Be Safe. Your Family and Friends Want You Healthy and in Their Lives.

Power Tool Safety

Portable power tools are one of the greatest time and energy savers around. Since they are so readily available and useful, we tend to forget that they are powered, and have the potential to amputate, break bones, electrocute and kill. Please use them responsibly and how they are intended to be used.

To prevent hazards associated with power tools, follow safety procedures:

- Never carry a tool by its cord.
- Never yank the cord or hose to disconnect it from the receptacle.
- Check for damage. Look at handles, tool edges, power cords, hoses, switches, triggers, casings and attachments. Don't use damaged tools.
- Before you plug in the tool, make sure that the power switch is OFF.
- Keep cords and hoses away from heat, oil and sharp edges.
- Use tools that are double-insulated or have a three-pronged cord and are plugged into a grounded receptacle.
- Keep cords from presenting a tripping hazard.
- Disconnect tools when not using them, before servicing and cleaning them, and when changing accessories such as blades, bits and cutters.
- Avoid accidental starting. Do not hold fingers on the switch button when carrying a powered tool.
- Always wear the proper Personal Protective Equipment required for the job.
- Keep floors dry and clean to avoid slipping while working with or around tools.
- Do not use electric tools in wet conditions unless they are approved for that use.
- If the tool is designed to cut, keep the cutting edge sharp – sharp tools require less force.
- Secure work with clamps or a vise, freeing hands to operate the tool.
- Do not wear loose clothing or jewelry around power equipment. Long hair should be pulled back so that it does not hang in front of the ears.
- Keep people not involved with the work at a safe distance.
- Unplug, clean and store electric tools in a dry place when not in use.



Every tool has rules and precautions that apply to it. Learn these by heart and you'll always be off to a safe start.

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Employee Name: _____

Location: _____

Employee Signature: _____

Date: _____



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